FARAH HANI BT ABDUL GHANI

930420-08-5372

NO.18, BATU 16 ½, PADANG LUMAT, O8300 GURUN, KEDAH.

017-5999168

hani\_luckygal@yahoo.com.my

**CAREER OBJECTIVE**

* Seeking for the challenging position of a purchasing officer in a highly reputed organization.

**EDUCATION**

2006-2010 **MRSM Pasir Salak**

* Penilaian Menengah Rendah (8A)
* Sijil Pelajaran Malaysia (6A)

2011-2015 **Universiti Teknologi Malaysia**

* Bachelor of Science in Mathematics Industry
* CGPA 3.76

**SKILLS**

**Technological**

* Capable in handling a lot of software like Microsoft Word, Microsoft Office Powerpoint, Microsoft Excel and Adobe Photoshop.

**Communication**

* Have a good communication and technical writing skills in English and Malay

**Leadership**

* President of Girl Scout Association.
* Experience on leadership and team work.

**WORK EXPERIENCE**

* **Company name:** Koperasi MRSM Pasir Salak

2008

* **Company name:** Viatech Sdn. Bhd. (Association of Young Entrepreneurs)

2009-2010

* Volunteer as a secretariat for sport and games tournament, MRSM Se-Malaysia.
* Volunteer as a food banker for college’s tuition.

**HONORS AND PROFESSIONAL AFFILIATIONS**

* 2010 -Received a Dean’s list in 1st, 2nd and 6th semester with CPA 3.50

above.

* 2009 -Gain first place in Seni Silat Gayung tournament at the Perak Tengah

district level and third place at Perak state level.

* 2009 -Gain third place in Girls Scout Jamboree at MRSM Se-Malaysia level.

**PRESENTATION**

* Represent college in Girls Scout Jamboree, MRSM Se-Malaysia.
* Represent college in Silat Gayung tournament, MRSM Se-Malaysia.

**PROFESSIONAL STRENGTH**

* Good organizational and time management skills.
* Team player with experience of working diplomatically and collaboratively.
* Excellent presentation, communication, analytical and problem solving skills.
* Adapt in under pressure situation.

**INTEREST AND ACTIVITIES**

* Surfing Internet and make research about the latest technology.
* Kemahiran akademik & Kemahiran Insaniah programme .
* Mara Intensive Gifted & Talented Youth Programme (MIGTY).
* Participant of School Enrichment Model, SEM programme.

**REFERENCES**

* **Dr. Normah Maan**

**C10-416**

**019-7007014**

* **Mr. Hj. Ismail Kamis**

**C13-323**

**019-7596535**