

## Meeting information

**Date:**15\4\2020

**Time:** 12:15 pm

**Venue:** Osama Tarek's house

## Attendance:

Osama Tarek Ghanem Eltokhy Rezk A109EC9045

Osama Abdelhameed Shehata Abdelnasser. A19ES4055

## Meeting agenda

Item	Meating agenda	Results, Action taken, PIC
1	Meeting started at 12: 30 with Osama Abdelhameed	
2	Deciding which topic to choose Osama Tarek and Osama Abdelhameed	Result: topic chosen is 10
3	Researching on the topics and the videos	Osama Abdelhameed and Osama Tarek
4	Time of the next meeting	Friday 17 <sup>th</sup> of April

## Meeting information

**Date:**17\4\2020

**Time:** 10:30 am

**Venue:** Osama Abdelhameed's house

## Attendance:

Osama Tarek Ghanem Eltokhy Rezk A109EC9045

Osama Abdelhameed Shehata Abdelnasser. A19ES4055

## Meeting agenda

Item	Meating agenda	Results, Action taken, PIC
1	Meeting started at 10:00 AM	
2	Dividing the work and start doing it	Osama Tarek (posters and introduction) Osama Abdelhameed (body and conclusion)
3	Discus the deadline for us to finish our work	28/4/2020
4	Time of the next meeting	Saturday 25 <sup>th</sup> of April

## Meeting information

**Date:**25\4\2020

**Time:** 07:00 pm

**Venue:** Osama Tarek's house

## Attendance:

Osama Tarek Ghanem Eltokhy Rezk A109EC9045

Osama Abdelhameed Shehata Abdelnasser. A19ES4055

## Meeting agenda

Item	Meating agenda	Results, Action taken, PIC
1	Meeting started at 7:15 PM	
2	Check all the work and write any important points that needs to be change	Osama Tarek (posters and introduction) Osama Abdelhameed (body and conclusion)
3	Merge both of our work and fill all the gaps	Both Osama Tarek and Osama Abdelhameed
4	Save everything and if we have any new ideas we can add we will discuss it first	Submit the last version of our work