

## COURSE INFORMATION

<b>Department/ Faculty:</b>	School of Human Resource Development and Psychology, Faculty of Social Sciences and Humanities	<b>Page:</b>	1 of 5
<b>Course code:</b>	UHMT1012	<b>Academic Session/Semester:</b>	20192020/1
<b>Course name:</b>	GRADUATE SUCCESS ATTRIBUTE	<b>Pre/co requisite (course name and code, if applicable):</b>	Null
<b>Credit hours:</b>	2		

<b>Course synopsis</b>	This course aims to serve the need of the students to understand and apply the attribute of UTM graduate skills. The course guides students in developing basic skills which consist of communication, thinking, scholarship, teamwork & leadership, adaptability, global citizenship and enterprising skills. This course also prepares them to face the real challenging world. In this course, students will be assessed through various class activities such as individual case study and group project.			
<b>Course coordinator (if applicable)</b>	Dr Nurul Farhana binti Mohd Nordin (nrfarhana@utm.my)			
<b>Course lecturer(s)</b>	<b>Name</b>	<b>Office</b>	<b>Contact no.</b>	<b>E-mail</b>

### Mapping of the Course Learning Outcomes (CLO) to the Programme Learning Outcomes (PLO), Teaching & Learning (T&L) methods and Assessment methods:

No.	CLO	PLO (ICGPA CODE)	*Taxonomies and **generic skills	***T&L methods	Assessment methods
CLO1	Manage relevant information regarding case study from variety of sources to enrich student scholarship.	SC	C3, SC1	lecture/ discussion /SDL	Individual Case Study
CLO2	Apply critical thinking to propose alternative ideas that lead to creative solutions.	TH	C4, TW4	lecture/ discussion /SBL	Test Group Task/Presentation
CLO3	Demonstrate sense of shared purpose on attitude and behaviour of leadership and work group.	TW	TW3, A4	lecture/ discussion /SDL	Reflection (e-Portfolio) Minute-meeting Peer-Assessment
CLO4	Show global entrepreneurial mind set in dealing with problems for the betterment of humankind.	ES	ES4, C5	lecture/ discussion /SDL	Group Project

<b>Prepared by:</b> <b>Name:</b> Dr Irmawati binti Norazman <b>Signature:</b> <b>Date:</b> April 2017	<b>Certified by :</b> <b>Name:</b> Dr Fadilah binti Zaini <b>Signature :</b> <b>Date:</b> April 2017
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**Details on Innovative T&L practices:**

No.	Type	Implementation
1.	Active Learning	Conducted through in-class activities
2.	Scenario-based Learning	Conducted through group discussion on certain scenario
2.	Independent Study	Individual case study; E-learning
3	Project-based learning	Conducted through group project activity

**Weekly Schedule:**

WEEK		CONTENT
1	:	<b>Understanding Graduate Employability and Soft Skills:</b> -Soft skills and employability in Malaysian workplace -UTM graduate attribute
2	:	<b>Scholarship Skills:</b> -Information seeking -Knowledge management
3	:	<b>Independent Study (seek information for case study)</b>
4	:	<b>Communication Skills</b> -Oral Communication
5	:	<b>Communication Skills</b> -Written Communication
6	:	<b>Thinking Skills</b> -Critical thinking -Creativity
7	:	<b>Mastering Leadership and teamwork:</b> -Effective Leadership
8	:	<b>Mastering Leadership and teamwork:</b> -Good Teamwork
9	:	<b>Mid – Semester Break for Semester 2 : 1/4/2018 - 5/4/2018</b>
10	:	<b>Enterprising Skills:</b> -Concept of enterprise -Business Idea Generation
11	:	<b>Adaptability Skills</b> -Intrapersonal Adaptability -Interpersonal Adaptability
12	:	<b>Global Citizen Skills</b>

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		-Social Work -Cross Cultural & Global Issues
13-15	:	<b>Group Project Presentation</b>

**Transferable skills (generic skills learned in course of study which can be useful and utilised in other settings):**

Communication skill  
Thinking skill  
Scholarship skill  
Teamwork & Leadership skill  
Adaptability skill  
Global citizenship skill  
Enterprising skill

**Student learning time (SLT) details:**

Distribution of student Learning Time (SLT) Course content outline					Teaching and Learning Activities		TOTAL SLT
	Guided Learning (Face to Face)				Guided Learning Non-Face to Face	Independent Learning Non-Face to face	
CLO	L	T	P	O			
CLO 1	4	-	-	2	2	8	16
CLO 2	2	-	-	6	2	6	16
CLO3	4	-	-	2	4	14	24
CLO4	6	-	-	2	2	14	24
<b>Total SLT</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>80h</b>

Continuous Assessment		PLO	CLO	Percentage	Total SLT
1	<b>Individual Project</b>	SC	CLO1	20	Incorporate in CLO 1
2	<b>Test</b>	TH	CLO2	10	Incorporate in CLO 2
3	<b>Group Presentation</b>	TH	CLO2	10	Incorporate in CLO 2
4	<b>Reflection</b>	TW	CLO3	20	Incorporate in CLO 3
5	<b>Minute Meeting</b>	TW	CLO3	5	Incorporate in CLO 3
6	<b>Peer Assessment</b>	TW	CLO3	5	Incorporate in CLO 3
7	<b>Group Project</b>	ES	CLO4	30	Incorporate in CLO 4

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Final Assessment		Percentage	Total SLT
1	NIL	-	-
Grand Total SLT			80h

**Special requirement to deliver the course (e.g: software, nursery, computer lab, simulation room):**

Computer lab for scholarship skill purpose

**Learning resources:**

**Text book (if applicable)**

None

**References:**

- (1) Byers, T. Dorf, R.C., & Nelson, A.J. (2015). *Technology Venture : From Idea to Enterprise*. Mc Graw Hill Education.
- (2) Cabrera, L. (2012). *The Practice of Global Citizenship*. Cambridge, England : Cambridge University Press.
- (3) Delanty, G. (2000). *Citizenship in the Global Age : Culture, Society & Politics*. Open University Press, Buckingham.
- (4) DeVito, J. (2009). *Human Communication: The Basic Course (11<sup>th</sup> Ed.)*. Boston: Pearson.
- (5) Goleman, D. (1999). *Working with Emotional Intelligences*. New York: Bloomsbury Publishing.
- (6) Hashim Fauzy Yaacob (2001). *Komunikasi Antara Manusia*. Skudai: Penerbit UTM.
- (7) Hislop, D. (2015). *Knowledge Management in Organizations : A Critical Intoduction*. Oxford University Press.
- (8) Ishak Mad Shah (2007). *Kepimpinan dan Hubungan Interpersonal dalam Organisasi*. Skudai :Penerbit UTM.
- (9) Mohd. Azhar Abd. Hamid (2001). *Pengenalan Pemikiran Kritis & Kreatif*. Skudai. Penerbit UTM.
- (10) Mohd. Azhar Abd. Hamid (2004). *Kreativiti: Teori, Konsep & Praktis*. Skudai: Penerbit UTM.
- (11) Ranjit Singh Malhi. (2011). *Make Yourself Employable: How Graduate Can Hit the Ground Running*. TQM Consultants Sdn. Bhd, Kuala Lumpur.
- (12) Seligman, M.E.P. (2006). *Learned Optimism: How to Change Your Mind & Your Life*. New York: A Division of Random House, Inc.
- (13) Sodri Ariffin, Ismial Ab Wahab & Zarida Hambali (2013). *Fundamentals of Entrepreneurship*. Oxford Fajar.
- (14) Syed Muhammad Naquib Al-Attas (2010). *Knowledge, Language, Thought & The Civilization of Islam*. Edited by Wan Mohd Nor Wan daud & Muhammad Zainiy Uthman. Skudai : UTM Press.
- (15) Yulk, G.A (2000). *Leadership in Organization*. Prentice Hall, New Jersey.

**Additional references**

Please refer in e-Learning

**Online**

<http://elearning.utm.my>

**Academic honesty and plagiarism:**

Copying of work (texts, simulation results etc.) from other students/groups or from other sources is not allowed. Brief quotations are allowed and then only if indicated as such. Existing texts should be reformulated with your own words used to explain what you have read. It is not acceptable to retype existing texts and just acknowledge the source as a reference. Be warned: students who submit copied work will obtain a mark of **zero** for the assignment

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and disciplinary steps may be taken by the Faculty. It is also unacceptable to do somebody else's work, to lend your work to them or to make your work available to them to copy.

**Other additional information (Course policy, any specific instruction etc.):**

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