



UTM
UNIVERSITI TEKNOLOGI MALAYSIA



UTM

UNIVERSITI TEKNOLOGI MALAYSIA

TRAINING OF TRAINERS UHMT/UHAK 1012

2 SEPT 2019 (ISNIN)

9.00 PAGI (L50)

Dr. Nurul Farhana Mohd Noordin



www.utm.my

- **Course Information**
- **CLO dan PLO**
- **Assessment**
- **e-Portfolio**
- **UKQE 300I Extra-curricular Experiential Learning (EXCEL)**
- **Notes and Activities**
- **Teaching Plan**
- **Course File**



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

www.utm.my

What is an attribute??

innovative • entrepreneurial • global



PERSONAL ATTRIBUTES

- Basically means traits that make up your personality, which define who you are as a person.
- For example these could be personal attributes to describe someone: outgoing, extrovert, open. They are important because they are what makes you who you are, what other people find in you that they may like or dislike.

/ˈætrə,bju:t/ - at-trib-ute

attribute

(1) (noun) a construct whereby objects or individuals can be distinguished; (2) (verb) decide as to where something belongs in a scheme; (3) (verb) attribute or credit to; (4) (noun) an abstraction belonging to or characteristic

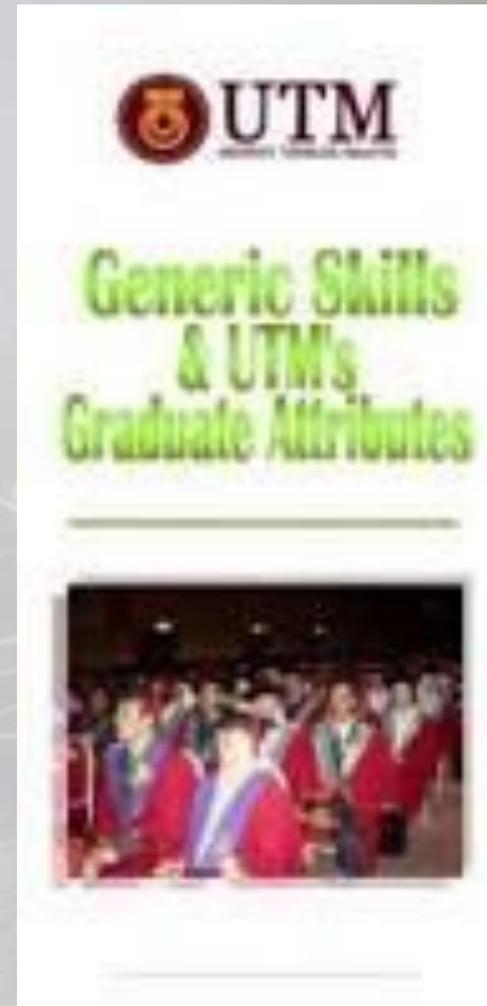
Tip: you can create your own flashcards by adding this video to favourite list

Support me by liking / leaving a comment if it helped you

© learn2pronounce.com

SYNOPSIS

This course aims to serve the need of the students to understand and apply the attribute of UTM graduate skills. The course guides students in developing basic skills which consist of communication, thinking, scholarship, teamwork & leadership, adaptability, global citizenship and enterprising skills. This course also prepares them to face the real challenging world. In this course, students will be assessed through various class activities such as individual case study and group project.





No.	CLO	PLO	*Taxonomies and **generic skills
CLO1	Manage relevant information regarding case study from variety of sources to enrich student scholarship.	SC (PRS)	C3, SC1
CLO2	Apply critical thinking to propose alternative ideas that lead to creative solutions.	TH (LAR)	C4, TW4
CLO3	Demonstrate sense of shared purpose on attitude and behaviour of leadership and work group.	TW (LAR)	TW3, A4
CLO4	Show global entrepreneurial mind set in dealing with problems for the betterment of humankind.	ES (ENT)	ES4, C5



No.	CLO	PLO	ASSESSMENT
CLO1	Manage relevant information regarding case study from variety of sources to enrich student scholarship.	SC (PRS)	Individual Case Study
CLO2	Apply critical thinking to propose alternative ideas that lead to creative solutions.	TH (LAR)	Test Group Task/Presentation
CLO3	Demonstrate sense of shared purpose on attitude and behaviour of leadership and work group.	TW (LAR)	Reflection (e-Portfolio) Minute-meeting Peer-Assessment
CLO4	Show global entrepreneurial mind set in dealing with problems for the betterment of humankind.	ES (ENT)	Group Project



No.	CLO	PLO	ASSESSMENT
CLO1	Manage relevant information regarding case study from variety of sources to enrich student scholarship.	SC (PRS)	Individual Case Study

Instruction: [INSTRUCTION OF INDIVIDUAL CASE STUDY AND SAMPLE OF CASE STUDY.docx](#)

Rubrics: [RUBRIC INDV CASE STUDY.docx](#)



No.	CLO	PLO	ASSESSMENT
CLO2	Apply critical thinking to propose alternative ideas that lead to creative solutions.	TH (LAR)	Test Group Task/Presentation

SAMPLE QUESTIONS:

1. If your coworkers had a “this is how we do it” attitude to learning something new, how would you try to convince them to follow a different, more effective method of working?
2. Tell me about a time you had to make a decision with incomplete information. What did you do?



No.	CLO	PLO	ASSESSMENT
CLO3	Demonstrate sense of shared purpose on attitude and behaviour of leadership and work group.	TW (LAR)	Reflection (e-Portfolio) Minute-meeting Peer-Assessment

Rubrics:

1. [RUBRIC MINUTE MEETING.docx](#)
2. [Peer Assessment Form \(Leadership Teamworking\).docx](#)



No.	CLO	PLO	ASSESSMENT
CLO4	Show global entrepreneurial mind set in dealing with problems for the betterment of humankind.	ES (ENT)	ES4, C5

Samples of Project:

1. [INSTRUCTION OF GROUP PROJECT.docx](#)
2. [INSTRUCTION OF GROUP PROJECT 1.docx](#)

Rubrics: [RUBRIC ENTERPRISING SKILL.docx](#)



- my.utm.my > academic > e-portfolio
- <https://eportfolio.utm.my/>
- Tutorial
- Coordinator in every school



- Refer to the [slides](#) given

- **Please highlight the students on the following aspects:**
 - Engage in activities as early as Sem I
 - Record all activities in the e-portfolio
 - Always consult or discuss PA with activities
 - Make sure the activity is registered with the HEP Out-of-curriculum activities
 - DO NOT include activities in academic or co-curricular programs



INTRODUCTION

1. **Course Information**
2. **Employability Slides**



SCHOLARSHIP SKILLS

1. **Slides**
2. **Samples of activities**
 - **Talk from Librarian**
 - **Debate**



COMMUNICATION SKILLS

1. **Oral Communication and Written Communication**
2. **Slides 1 and 2**
3. **Samples of activities**
 - **Public Speaking**
 - **Impromptu Speech**
 - **Debate**
 - **Interview**
 - **Mind mapping**



THINKING SKILLS

1. **Slides**
2. **Samples of activities**
 - **Innovative products**
 - **Think-pair-share**
 - **KAHOOT Quiz**



LEADERSHIP & TEAMWORKING SKILLS

1. **Slides**
2. **Samples of activities**
 - **Role-play**
 - **Jig-saw**
 - **Dominoes**
 - **Canoeing**



ENTERPRISING SKILLS

1. **Slides**
2. **Samples of activities**
 - **Magazine Cover**
 - **Brainstorming**
 - **Story-telling**



GLOBAL CITIZEN SKILLS

1. **Slides**
2. **Samples of activities**
 - **Poster Drawing**
 - **News @ 2PM**
 - **Forum**

ADAPTABILITY SKILLS

1. Slides
2. **Samples of activities**
 - **Poster Presentation**
 - **Scenario-based Discussion**

- Prepare for each lesson
- Enjoy planning
- [Rancangan Pengajaran Pensyarah.docx](#)



- **Provide a complete course file at the end of the semester and submit to coordinator.**



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

www.utm.my

Q&A

innovative • entrepreneurial • global



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

www.utm.my

THANK YOU

innovative • entrepreneurial • global