

# Shasither Sandran

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## EXPERIENCE

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### Niroshiman Enterprise

Jan. 2018 – Mar. 2018

*Clerical Assistant*

*Selangor, Malaysia*

Company specializing in the service and trading of diesel generators, air-compressors, welding sets and forklifts.

- Assisted with the issuing of invoices, purchase and delivery orders, rental agreement and service reports.
- Responsible for data entry and filing of documents using Microsoft Excel and Sage UBS accounting software.
- Responsible for managing the company's email by responding to customers and purchasers.

### Sri Subramanian Swamy Temple

Jan. 2015 – Dec. 2017

*Volunteer*

*Selangor, Malaysia*

A South Indian arts and culture class that offers teachings of Hindu devotional music for all ages, and religious classes for adults for free registered under the NGO, Thirukural Mandram.

- Taught devotional music and religious material to over 50 students.
- Assumed leadership roles in organizing major and minor events throughout the year with the largest audience being over 80.
- Assumed a variety of roles as emcee, class coordinator and facilitator.

## CO-CURRICULAR ACTIVITIES

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- 2018 – AJK - KMKt English Language Club
- 2018 – AJK - "Sekretariat Stor Sukan KMKt"
- 2017 – AJK - "Kadet Pertahanan Awam (JPA)"
- 2016 – AJK - "Kadet Pertahanan Awam (JPA)"
- 2015 – Vice President - "Kelab Pancaragam Sekolah"

## ACHIEVEMENTS

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- IEM Essay Writing Competition 2016 (6th Place) – National Level
- ASEAN Essay Writing Competition 2017 (2nd Runner Up) – National Level
- Anti-Drugs Campaign Essay Writing Competition 2017 (1st Runner Up) – School Level
- Badminton - State level tournament [Selangor Indian Open 2014] – State Level
- National Chemistry Challenge 2016 & 2017 [Merit Winner] – National Level
- Taylor's Lakeside Model United Nations 2018 (Participant) – International Level
- Speakers' Corner @ KMKt 2019 (Coordinator) – College Level

## EDUCATION

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### Kelantan Matriculation College

2018/ 2019

*Matriculation (PNGK 3.88)*

*Kelantan, Malaysia*

### SMK Raja Mahadi, Klang

2017

*Sijil Pelajaran Malaysia (2A+ 6A 1A- 1B 1C)*

*Selangor, Malaysia*