

Pejabat Pengajian Prasiswazah
Office of Undergraduate Studies (UGS)



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

e-Portfolio

GUIDELINES



www.utm.my

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univteknologimalaysia



utm_my



utmofficial

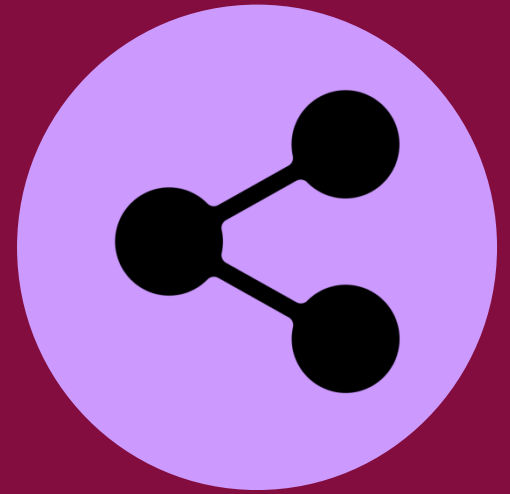
<https://eportfolio.utm.my>



Create & Collect



Organise Pages



Share URL



Create & Collect

Profile		Reflections		EXTRA	
1	Profile Picture	4	Final Year Project	+	Assignment
2	Resume	5	Internship Experience	+	SULAM
3	Video CV	6	Courses	+	Photo Gallery
		7	ExCEL	+	Hobbies
				+	Philosophy
				+	Quotes

1

Completed Elements for Graduate e-Portfolio



Profile



1 Profile Picture

2 Resume

3 Video CV



*** use the best picture of you

Profile

- 1 Profile Picture
- 2 Resume**
- 3 Video CV

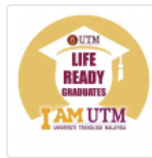


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Profile i

About me Contact information Social media General

*Fields marked by * are required.*



Please go to your Profile page to arrange the information you wish to display to other users.

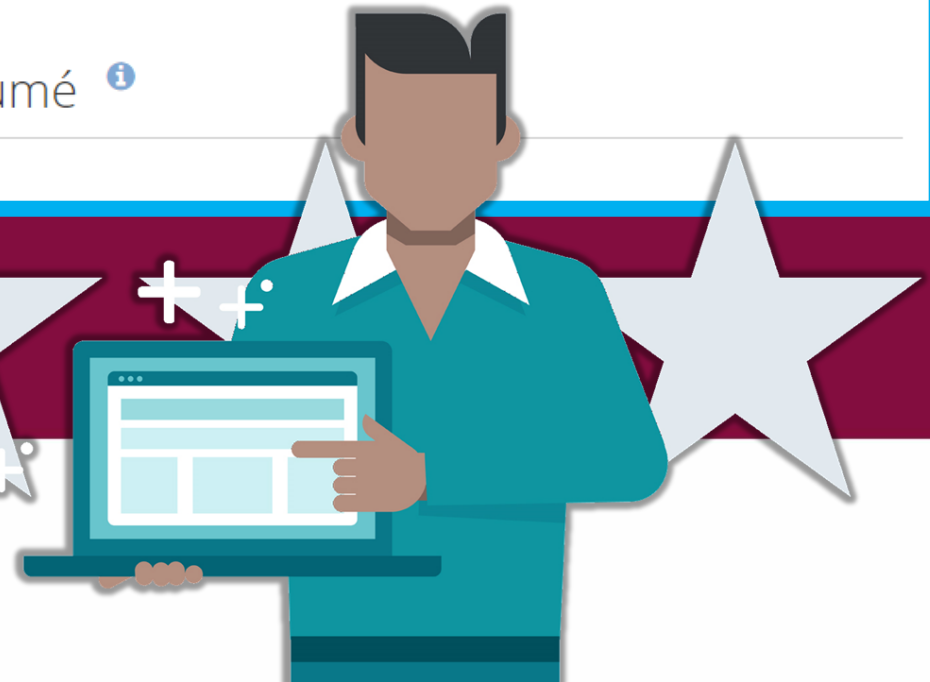
Enter your real first and last name here. If you want to show a different name to people in the system, put that name in as your display name.

Résumé

Introduction Education and employment Achievements Goals and skills Interests

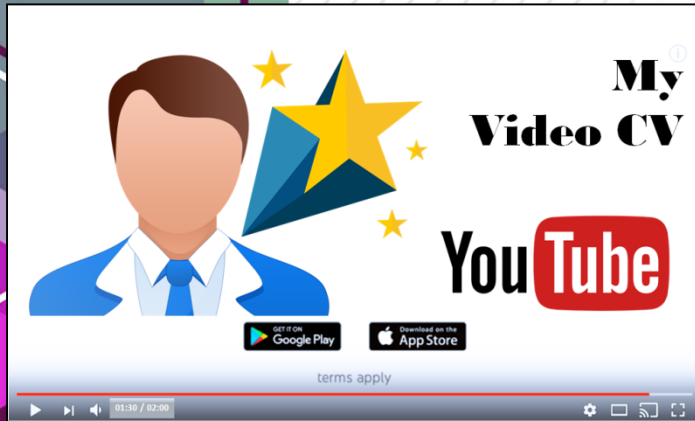
★ Introduction | Résumé i

*** complete it all



Profile

- 1 Profile Picture
- 2 Resume
- 3 Video CV**



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***** show your talents & creativities**

Reflections



- | | |
|---|-----------------------|
| 4 | Final Year Project |
| 5 | Internship Experience |
| 6 | Courses (3) |
| 7 | ExCEL (3) |



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ExCEL
Reflections
Element :
⇒ Mini Report
⇒ Attributes
⇒ Reflection
⇒ Photos / Videos

***** write your experiential learning**

EXTRA



+	Assignment
+	SULAM
+	Gallery
+	Hobbies
+	Philosophy
+	Quotes



**IF THE PLAN
DOESN'T WORK,
CHANGE
THE PLAN,
BUT NEVER
THE GOAL.**



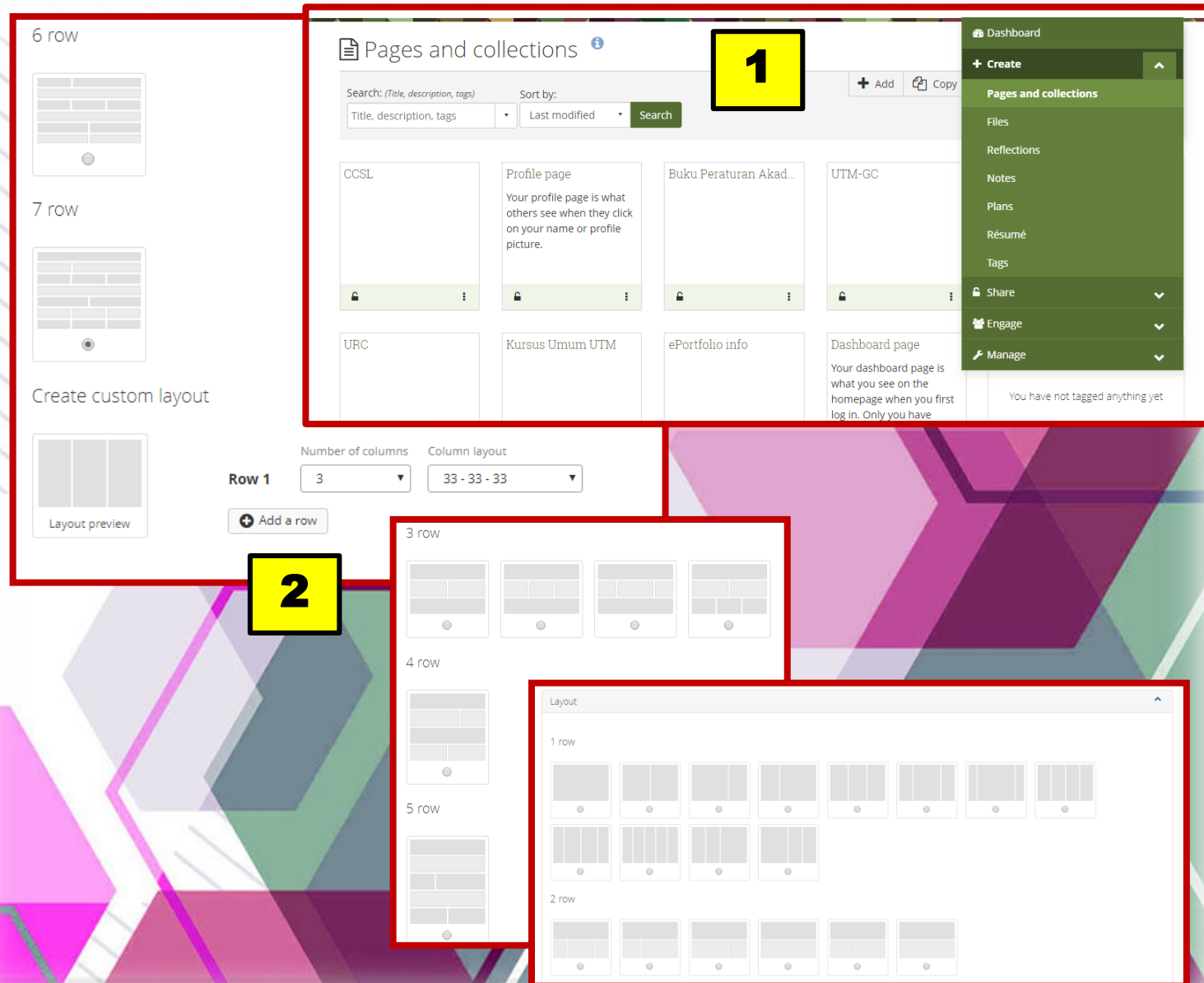
***** give the BEST eportfolio**



Organise Pages

*** lets creative!


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The screenshot displays the 'Pages and collections' interface. A yellow box labeled '1' highlights the top navigation area, including the 'Pages and collections' title, search bar, and sidebar menu. The sidebar menu includes options like 'Dashboard', 'Create', 'Pages and collections', 'Files', 'Reflections', 'Notes', 'Plans', 'Résumé', 'Tags', 'Share', 'Engage', and 'Manage'. Below the sidebar, there are several layout templates for different row and column configurations. A yellow box labeled '2' highlights the 'Create custom layout' section, which includes a 'Layout preview' and a 'Number of columns' dropdown set to '3'. The main content area shows a grid of page thumbnails with titles like 'CCSL', 'Profile page', 'Buku Peraturan Akad...', 'UTM-GC', 'URC', 'Kursus Umum UTM', 'ePortfolio info', and 'Dashboard page'. The 'Dashboard page' description states: 'Your dashboard page is what you see on the homepage when you first log in. Only you have'.



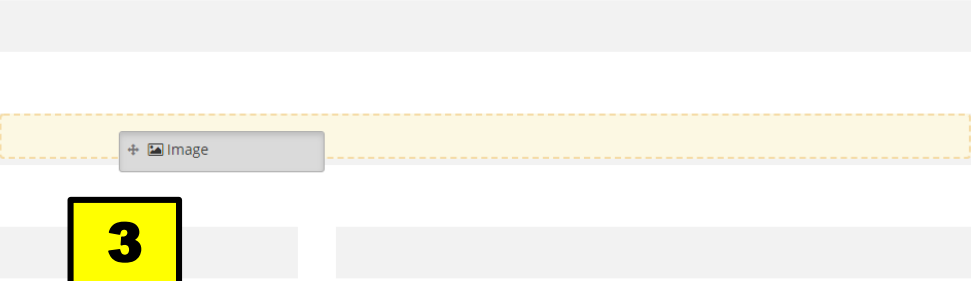
Organise Pages

Display page 

Settings Edit Share


This area shows a preview of what your page looks like. Changes are saved automatically.
 Drag blocks onto the page to add them. You can then also drag them around the page to change their position.

+ Text
 + Image
 Media
 Reflections
 General
 Personal info
 External
 Block help



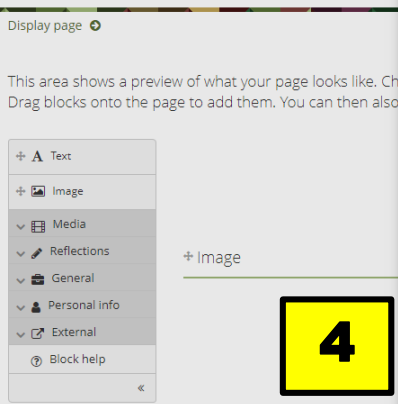
Theme
 Use institution the

MyPortfolio@UTM

Display page 

This area shows a preview of what your page looks like. Changes are saved automatically.
 Drag blocks onto the page to add them. You can then also drag them around the page to change their position.

+ Text
 + Image
 Media
 Reflections
 General
 Personal info
 External
 Block help



Theme
 Use institution the

Image: Configure

Block title
 image

Image
 No files found

My files Group files Institution files Site files

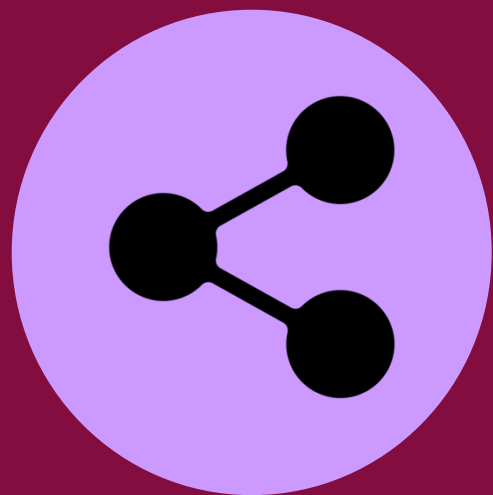
Upload file

File
 Choose Files No file chosen
 (Maximum upload size 50MB)

Home

NAME	DESCRIPTION	SIZE
Documents		
images	Image files	
16142273_1347790131932116_9093697536375510525_n.jpg		29.2K


<https://eportfolio.utm.my/user/utmileague>



Share URL

*** set it as "Public"
to access

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 Shared by me ?

Pages

PAGE TITLE	ACCESS LIST	EDIT ACCESS	SECRET URLS
Buku Peraturan Akademik (Bahasa Melayu)	Public		
CCSL	Public		
ePortfolio info	Public		
Kursus Umum UTM	Public		
Profile page	elearning.utm.my, Public, Registered users		
Untitled v.2			
URC	Public		
UTM-GC	Public		

Dashboard

Create

Share

Shared by me

Shared with me

Engage

Manage

Show all online users

Links and resources

Short Course of the ePortfolio System

Share the ePortfolio Page

Change profile URL

Profile URL

<https://eportfolio.utm.my/user/utmileague>

A personalised URL for your profile page. This field must be 3-30 characters long. Only lowercase letters from a-z, numbers and - are allowed.

General account options

Friends control

☐ Nobody may add me as a friend
☒ New friends require my authorisation
☐ New friends are automatically authorised

UTM iLEAGUE

Profile

Profile pictures

Settings

Preferences

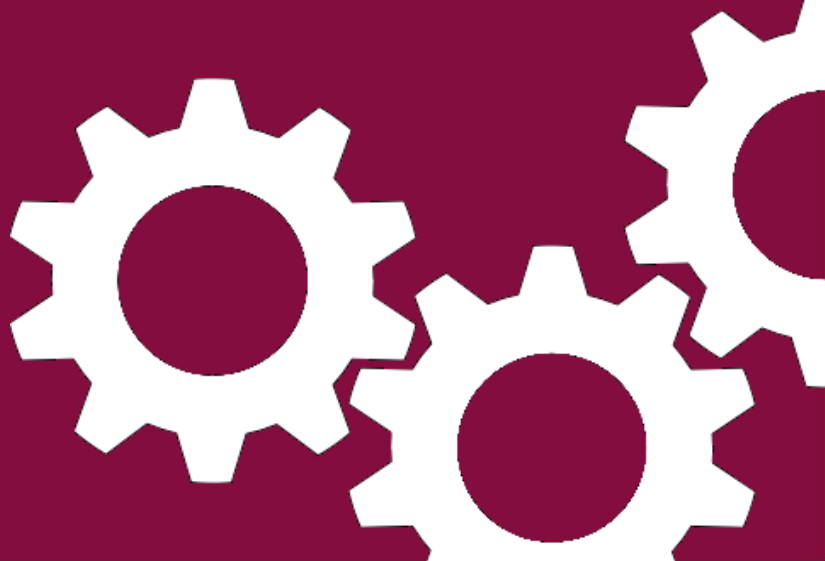
Legal

Notifications

Apps

Logout

INITIATIVES



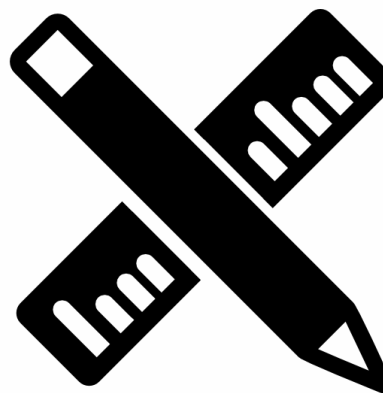
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Role of
Academic Advisor



Courses Assessment



ExCEL
Course



ePortfolio Champion
Competition

PERANAN & TANGGUNGJAWAB PENASIHAT AKADEMIK

1. **Memastikan** pelajar membangunkan portfolio pelajar mengikut format yang telah ditentukan
2. **Membimbing** pelajar di bawah seliaan bagi membangunkan portfolio pelajar menggunakan sistem e-portfolio
3. **Memantau perkembangan** dan **memberi maklum balas** terhadap pembangunan portfolio pelajar di bawah seliaan sekurang-kurangnya sekali setiap sesi
4. **MENGESAHKAN** pelajar di bawah seliaan telah menyediakan portfolio pelajar semasa permohonan graduan



Approved by
ACADEMIC ADVISOR

" Peratus mahasiswa prasiswazah yang melengkapkan e-portfolio UTM pada masa konvokesyen "

KAI UTM

Minimum 4 courses each programmes



Share Page
URL



My Group

50%

Courses Assessment

Reflections



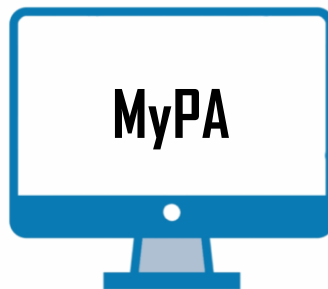
Reflections Elements :

- ⇒ Mini Report
- ⇒ Attributes
- ⇒ Reflection
- ⇒ Photos / Videos

Submission



Approval



**Non-Credit
Activities**



ExCEL

Extra Curricular Experiential Learning



Profile	
1	Profile Picture
2	Resume
3	Video CV

Reflections	
4	Final Year Project
5	Internship Experience
6	Courses
7	ExCEL

EXTRA	
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* make sure it all
COMPLETED & APPROVED
 before you are
 graduate.



COMPLETED



CREATIVE



CORPORATE

ePortfolio Champion



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utmofficial

Thank You

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