



UKQE 3001-10

Extra-Curricular
Experiential Learning
(ExCEL)

Assignment 2 : Case Study

Group Members



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Introduction

- This project aims to help student to had a preparation towards their future career with the knowledge and soft skills required.
- This also aims in intended to help society improve use of personnel by minimising the imbalance between education and work.



Issues related to weaknesses of selected UTM graduate attributes among students and explanation

- Least of communication skills
 - Being able to communicate effectively is perhaps the most important of all life skills. It is what enables us to pass information to other people, and to understand what is said to us
 - Teams that communicate complete projects in a quicker and more efficient amount of time than others
- Least of leadership and team-working skills
 - Leadership and teamwork have a direct impact on the ability for an organization to carry out its mission.
 - Leadership to make sure everyone on your team is going in the same direction and working towards the same goal.
 - Teamwork exists so that a group of individuals with a diverse set of skills and talents can work together towards a common goal.



Issues related to weaknesses of selected UTM graduate attributes among students and explanation

- Least of thinking skills

- Help to make good decisions, understand the consequences of our actions and solve problems.
- It's important to develop your thinking skills at university as they are some of the main skills that employers will be looking for when hiring graduates.
- The workplace nowadays and in the future is driven by information and technology.
- Flexible thinking skills enable you to adapt and change to new ways of working and new roles, making you a valuable employee to any organisation.



Proposed Event

“ Future Career Talk ”

Google Form

Section 2 of 2

Future Career Talk

Objectives:

1. To prepare UTM students with knowledge and soft skills required for future career.
2. To help UTM students to develop their teamworking skills.
3. To provide guidance to UTM students to secure their future career or internship.

Event Details:

Date: 15 January 2022

Time: 8.30 p.m. - 10.30 p.m.

Venue: Google Meet Online Platform

Registration fee: FREE

Activities include:

1. Sharing Sessions by speaker
2. Q&A Sessions
3. Kahoot quiz

🏆 Champion: RM 50.00

🥈 1st Runner-Up: RM 40.00

🥉 2nd Runner-Up: RM 30.00

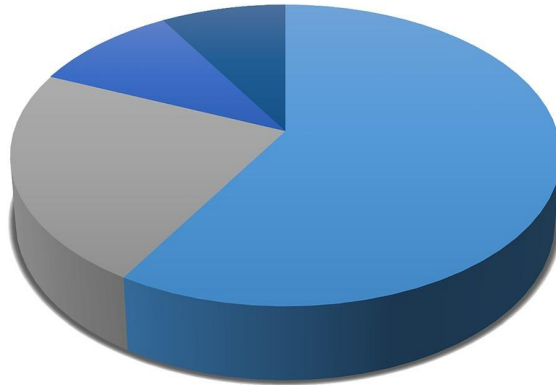
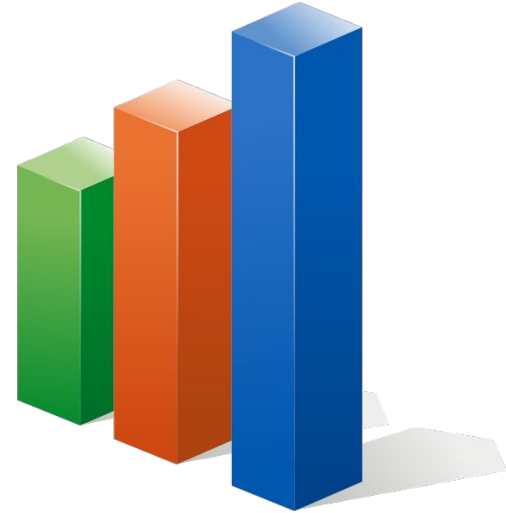
Consolations: RM10.00 X 3

This event only open for UTM Student

**UTM MERIT AND E-CERTIFICATE IS PROVIDED FOR ALL PARTICIPANTS

Results

1. **90.7%** of the respondents are interested to join this event.
2. **75%** of the respondents would join the event with their friends.



Respondent Feedback on the Benefits of the Event

1. Able to gain a better understanding of future job options.
2. Provide guidance in secure future career.
3. Provide the knowledge to develop soft skills for future career.



The Top 3 UTM Graduate Attributes to Improve

1. Thinking Skills
2. Communication Skills
3. Leadership and Teamworking Skills



Event Details

Future Career Talk



Organization:
PERSAKA



Date : 15/1/2022
Time: 8.30 p.m. -11.00 p.m.



Venue:
Google Meet

Contents of the activity : Activity background

- The contents of the event include a sharing session by Mr David on how we can secure our future career or internship. He will also provide some valuable advices and tips on interview.
- The event will continue with question and answer (Q&A) session which provide opportunity for the students ask question.
- Besides, there will be a Kahoot quiz which allow all the participants to grab a chance to win prizes prepared.



Goals and Objectives

1. To prepare UTM students with knowledge and soft skills required for future career.
2. To help UTM students to develop their team-working skills.
3. To provide guidance to UTM students to secure their future career or internship.





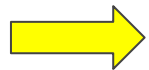
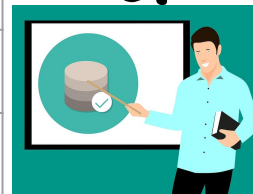
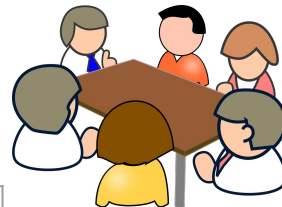
Target participants:
UTM Students



Invited presenters :
Mr David



Activity schedule



TIME	ACTIVITY
8.30 p.m.	Arrival of participants
8.45 p.m.	Opening and Welcoming remark
8.55 p.m.	Sharing session by Mr David
9.55 p.m.	Q&A Session
10.20 p.m.	Kahoot Quiz
10.50 p.m.	Closing remark and Photography Session
11.00 p.m.	End

Financial statement



NO.	ITEM	QUANTITY	COST/UNIT (RM)	TOTAL(RM)
1	Prize for Quiz • 1st Prize • 2nd Prize • 3rd Prize			
		1	70.00	150.00
		1	50.00	
		1	30.00	
2	Inviting fees for Speaker	1	700.00	700.00
	TOTAL AMOUNT			850.00



Monitoring and evaluation



IMPLEMENTATION

- Each session has the host to lead the flow of that session.
- Rehearse the welcoming and closing remark
- Rehearse the flow of the session such as the Q&A and quiz on Kahoot.

COMPLETION

- Prepare the feedback form for the participants
- Conduct a review meeting after the activity



The importance in term of graduate attributes for the students and UTM itself



The program is designed around topics such as effective thinking skills and communication abilities, which allow students to connect their academic learning to their future careers and provide clear direction on industry communication.



The future career talk about leadership and teamwork to assist students in their transition to the corporate world and increase UTM employment rate.



Organize career talk about the career counselling to help people understand what to expect in the workplace and how to be adaptive.

Conclusion



We hope that the proposed program will be able to achieve the aims and objectives.



The program is expected to develop UTM students specified graduate attributes of communication, leadership and teamworking as well as the thinking skills in their future career.



The curriculum is designed to assist UTM graduates in identifying their key interests and making appropriate career choices.

Conclusion



The program is believed to aid society in making better use of manpower and increase UTM employment rate.



We hoped that the program would get strong support and full dedication from all parties involved, especially the UTM and related industry.



Thank You