

COURSE INFORMATION

School/Faculty:	School of Human Resource & Psychology/Social Sciences & Humanities	Page:	1 of 5
Program name:	All undergraduate programmes (Level 6)		
Course code:	UHMT 1012	Academic Session/Semester:	20212022/1
Course name:	Graduate Success Attributes	Pre/co requisite (course name and code, if applicable):	-
Credit hours:	2		

Course synopsis	This course aims to serve the need of the students to understand and apply the attribute of UTM graduate skills. The course guides students in developing basic skills which consist of communication, thinking, scholarship, teamwork & leadership, adaptability, global citizenship and enterprising skills. This course also prepares them to face the real challenging world. In this course, students will be assessed through various class activities such as individual case study and group project.			
Course coordinator (if applicable)	Dr Nurul Farhana Mohd Noordin (nrfarhana@utm.my)			
Course lecturer(s)	Name	Office	Contact no.	E-mail
	Dr Umi Aisah Asli	UTM Pagoh	0127379054	umi_aisyah@utm.my

Mapping of the Course Learning Outcomes (CLO) to the Programme Learning Outcomes (PLO), Teaching & Learning (T&L) methods and Assessment methods:

No.	CLO	PLO (Code)	*Taxonomies and **generic skills	T&L methods	***Assessment methods
CLO1	Manage relevant information regarding case study from variety of sources to enrich student scholarship.	PLO6 (DS)	SC1	lecture/ discussion/ SDL/SCL	Magazine
CLO2	Apply critical thinking to propose alternative ideas that lead to creative solutions.	PLO11 (EPS)	TH4	lecture/ discussion/ SDL/SCL	Group Presentation (Content presentation)
CLO3	Demonstrate sense of shared purpose on attitude and behaviour of leadership and work group.	PLO8 (LAR)	TW3	lecture/ discussion/ SDL/SCL	Minute Meeting, Self-reflection
CLO4	Show global entrepreneurial mind set in dealing with problems for the betterment of humankind.	PLO10 (ES)	ES4	lecture/ discussion/ SDL/SCL	Self-introduction video (Video CV)

Prepared by: Name: Dr Nurul Farhana binti Mohd. Noordin Signature: Date:	Certified by: Name: Signature: Date:
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School/Faculty:	School of Human Resource & Psychology/Social Sciences & Humanities	Page:	2 of 5
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***Asg – Assignment; PR – Project; Pr – Presentation etc.

Details on Innovative T&L practices:

No.	Type	Implementation
1.	Active learning	Conducted through in-class activities
2.	Project-based learning	Conducted through group project activity

Weekly Schedule:

Week 1	Understanding Graduate Employability and Soft Skills: <ul style="list-style-type: none"> – Inaugural lecture by Prof. Ir. Ts. Dr. Zainuddin Abdul Manan – UTM graduate attribute
Week 2	Scholarship Skills: <ul style="list-style-type: none"> – Inaugural lecture by Prof. Ts. Dr. Zaidatun binti Tasir – Reflection: becoming knowledgeable
Week 3	Scholarship Skills: <ul style="list-style-type: none"> - Information seeking and Knowledge management - Article review
Week 4	Communication Skills <ul style="list-style-type: none"> - Inaugural lecture by Prof. Ts. Dr. Rose Alinda binti Alias - Effective verbal communication - Effective written communication
Week 5	Enterprising skills <ul style="list-style-type: none"> - Inaugural lecture by PM Dr. Siti Hamidah binti Mohd Setapar - Entrepreneurial mindset
Week 6	Thinking Skills <ul style="list-style-type: none"> - Inaugural lecture by Prof. Datuk Ir. Dr. Mohd Jailani Mohd Nor
Week 7	Thinking Skills <ul style="list-style-type: none"> - Creative, critical and innovative thinking
Week 8	Mid-semester Break
Week 9	Mastering Leadership and teamwork: <ul style="list-style-type: none"> – Inaugural lecture by Prof. Datuk Ir. Dr. Wahid bin Omar – Effective Leadership and Good Teamwork
Week 10	Mastering Leadership and teamwork:

School/Faculty:	School of Human Resource & Psychology/Social Sciences & Humanities	Page:	3 of 5
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	Minute meeting assessment (group discussion)
Week 11	Global Citizenship
Week 12	Adaptability Skills Intrapersonal Adaptability Interpersonal Adaptability
Week 13 - 15	Group presentation

Transferable skills (generic skills learned in course of study which can be useful and utilised in other settings):

Communication skill Thinking skill Scholarship skill Teamwork & Leadership skill Adaptability skill Global citizenship skill Enterprising skill

Student learning time (SLT) details:

Distribution of Student Learning Time (SLT) by CLO	Teaching and Learning Activities				SLT		
	Guided Learning (Face to Face) L: Lecture, T: Tutorial, P: Practical, O: Others					Guided Learning Non-Face to Face	Independent Learning Non-Face to face
	L	T	P	O			
CLO							
CLO1	4	-	-	2	2	8	16
CLO2	2	-	-	2	4	6	16
CLO3	4	-	-	4	4	14	24
CLO4	4	-	-	4	2	14	24
Total SLT	16	-	-	12	-	-	80h

No.	Continuous Assessment	PLO (Code)	Percentage	SLT
	Continuous Assessment			
1	Magazine and Presentation Content	PLO6 (DS) PLO11 (PRS)	20 20	Incorporate in CLO 1 Incorporate in CLO 2
2	Minute meetings (included 1 formal meeting during class)	PLO8 (LAR)	15	Incorporate in CLO 3
3	Reflection	PLO8 (LAR)	15	Incorporate in CLO 3

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	(on group project + participation in class activities)			
4	Self-introductory video	PLO10 (ES)	30	Incorporate in CLO 4
	Final Assessment			
Total SLT			100	80h

h: hours, m: minutes

Special requirement to deliver the course (e.g: software, nursery, computer lab, simulation room):

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Learning resources:

<p>Main references</p> <ol style="list-style-type: none"> Byers, T. Dorf, R.C., & Nelson, A.J. (2015). <i>Technology Venture : From Idea to Enterprise</i>. Mc Graw Hill Education. Cabrera, L. (2012). <i>The Practice of Global Citizenship</i>. Cambridge, England : Cambridge University Press. Delanty, G. (2000). <i>Citizenship in the Global Age : Culture, Society & Politics</i>. Open University Press, Buckingham. DeVito, J. (2009). <i>Human Communication: The Basic Course (11th Ed.)</i>. Boston: Pearson. Goleman, D. (1999). <i>Working with Emotional Intelligences</i>. New York: Bloomsbury Publishing. Hashim Fauzy Yaacob (2001). <i>Komunikasi Antara Manusia</i>. Skudai: Penerbit UTM. Hislop, D. (2015). <i>Knowledge Management in Organizations : A Critical Intoduction</i>. Oxford University Press. Ishak Mad Shah (2007). <i>Kepimpinan dan Hubungan Interpersonal dalam Organisasi</i>. Skudai :Penerbit UTM. Mohd. Azhar Abd. Hamid (2001). <i>Pengenalan Pemikiran Kritis & Kreatif</i>. Skudai. Penerbit UTM. Mohd. Azhar Abd. Hamid (2004). <i>Kreativiti: Teori, Konsep & Praktis</i>. Skudai: Penerbit UTM. Ranjit Singh Malhi. (2011). <i>Make Yourself Employable: How Graduate Can Hit the Ground Running</i>. TQM Consultants Sdn. Bhd, Kuala Lumpur. Seligman, M.E.P. (2006). <i>Learned Optimism: How to Change Your Mind & Your Life</i>. New York: A Division of Random House, Inc. Sodri Ariffin, Ismial Ab Wahab & Zarida Hambali (2013). <i>Fundamentals of Entrepreneurship</i>. Oxford Fajar. Syed Muhammad Naquib Al-Attas (2010). <i>Knowledge, Language, Thought & The Civilization of Islam</i>. Edited by Wan Mohd Nor Wan daud & Muhammad Zainiy Uthman. Skudai : UTM Press. Yulk, G.A (2000). <i>Leadership in Organization</i>. Prentice Hall, New Jersey. <p>Online http://elearning.utm.my</p>

School/Faculty:	School of Human Resource & Psychology/Social Sciences & Humanities	Page:	5 of 5
Program name:	All undergraduate programmes (Level 6)		
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Academic honesty and plagiarism: *(Below are just a sample)*

Assignments are individual tasks and NOT group activities (UNLESS EXPLICITLY INDICATED AS GROUP ACTIVITIES)
Copying of work (texts, simulation results etc.) from other students/groups or from other sources is not allowed. Brief quotations are allowed and then only if indicated as such. Existing texts should be reformulated with your own words used to explain what you have read. It is not acceptable to retype existing texts and just acknowledge the source as a reference. Be warned: students who submit copied work will obtain a mark of **zero** for the assignment and disciplinary steps may be taken by the Faculty. It is also unacceptable to do somebody else's work, to lend your work to them or to make your work available to them to copy.

Other additional information (Course policy, any specific instruction etc.):

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