

1. MY CONTRIBUTION

I work as a network architect in this group. My main job is to help my team members choose the right hardware and cabling and make recommendations for equipment connections. Besides that, I had also helped my team members with the problems they don't really know about. By explaining and suggesting, I can help my group members to solve the problems they meet in this project.

2. MEMBER CONTRIBUTION**a. NAVINTHRA RAO A/L VENKATAKUMAR**

Navinthra is project manager and our leader in this group. His main job is to gather the group members together to discuss about the project and coordinates every member by assigning the task based on our position. As a group leader and the project manager, he encouraged us to share our ideas and brainstorm. He always keeps track our work so that we can finish the project in the time given.

b. ADRIANA MAISARAH BINTI AZNAN

Adriana is our Group's Financial Manager. Her main job is to help team members with floor planning and monitoring capital expenditures. She always advises us to choose the right equipment, cables, and infrastructure so that we can buy cost-effective things within the allocated budget. Besides that, she is actively to give her effort in this project. She will plan the distribution of the money to avoid underfunding.

c. UMMU AQILLAH BINTI MAT RESAT

Ummu is our network security technician. Her main job is to ensure the network system can provide protection from the attack by virus and more. Besides that, she also had done a lot of research regarding to the technologies which are suitable for the building. The technologies such as end devices and interconnected devices must fulfilled the needs of the stakeholders, and the pricing is in the budget.

3. HOW I WORK AS A GROUP

Each member has his own strengths and weaknesses, and as one of the team members, I must look at the strengths of the other members. This is because if I only see weaknesses in other team members, it creates a negative work environment and affects productivity of group. Second, support and endorse team members' decisions if they are logical and sound. Mutual encouragement among team members will create a positive team environment. Third, I will trust my team members. Only by believing in team members can achieve our goals. This is because each team member has different strengths, so it is important to trust teammates' decisions and encourage teammates to try out in teamwork.

4. WHAT I HAVE LEARNED FROM WORKING AS A GROUP

I learnt communication skills, team working skills, time management and thinking skills. Communication skills is important when we are working as a group. A good communication skill able us to deliver the message clearly and effectively. Team working is important also to make this project success because every team member will show their efforts and hard work to fight for the same goals. Project have a timeline. To complete the project in the given time, time management is important too. I also learnt to analysing, evaluating, and solving the problems we met in this project.

5. WHAT I HAVE LEARNED FROM DOING THE PROJECT

I've never tried drawing a floor plan of a building before, and I've never tried connecting cables myself. This project gave me a chance to get in touch and let me understand a lot of concepts in architecture. Besides, I've never known to build a network system, we need to consider many aspects such as performance and capability. This project also gave me access to networking equipment and learned that price can also be affected by performance. Therefore, when choosing network equipment, we need to consider many aspects to ensure that the selected network equipment is suitable.

6. COMMENTS AND SUGGESTIONS ON THE PROJECT

Due to the Covid-19 pandemic, my team members and I can only communicate online. While we can also discuss our projects, but the messages we deliver are not as effective and efficient as face-to-face discussions. As a result, project communication can be improved, allowing us to produce a completer and more flawless project.