



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

SCHOOL OF COMPUTING
Faculty of Engineering

“Drug Education and Prevention”

(PROJECT PROPOSAL)

SEMESTER I 2018/2019

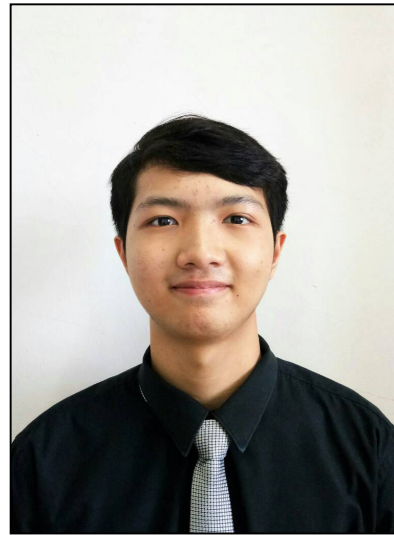
SUBJECT CODE : UHAK1012
SUBJECT NAME : GRADUATE SUCCESS ATRIBUTES
YEAR/COURSE : 1/SCSJ

SECTION : 18
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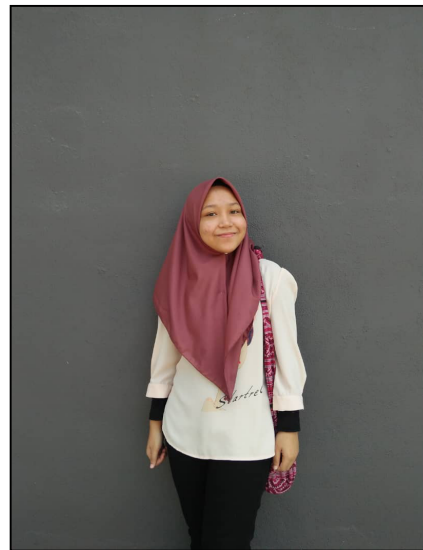
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1.0 AIM

This proposal is purposely to get the approval of conducting a workshop titled “Drug Education and Prevention” that will be held by our group that consists of 7 members and will focus on the teenagers that have the high risks of involving with drugs. This program is also to complete our task for the UHAK1012.

2.0 BACKGROUND

2.1 With the increasing concern and concern of the community about the problem of drug like a narcotics, psychotropic and addictive substances the public expects attention and concrete and decisive action from the government to overcome the problem, and the government also expects the active role of the community to jointly tackle the problem .

2.2 The problem of drug abuse, is a problem that must be a concern of the public and government in general, and in the field of medicine in particular, especially those concerning psychiatric problems. The severity of drug use is common among students.

2.3 The lack of knowledge as well as a deeper understanding of the dangers of drugs is still not fully realized by students. Even though drug eradication efforts have been intensified and public complaints and concerns about drug use that have become global, but still many students to underage children fall prey to the supervision of the surrounding community. Therefore, through this research proposal, we hope that the readers and the entire community, especially students, will be more vigilant and care for the common good for the improvement of the nation and a bright future.

3.0 OBJECTIVES

3.1 Our main objectives of this program is to plan, implement, lead the program, collaborate and take an active role within the group members. This is important for us in order to improve our soft skills. We also want to give exposure and awareness about the types of drugs that are often misused and not really known by the public o the students so that they can take more precautions to avoid from it.

3.2 Other than that, this program also purposely to open the teens' mind and heart about the dangers of drugs towards themselves, families and the society. In conjunction with that, this program will give explanation about the drug abuse laws in Malaysia. Lastly, all of us will gain more knowledge on how to deal with drug addiction at the end of the day.

4.0 PROGRAM DETAILS

Program tentative :-

Date : 16 January 2019 (Wednesday)

Time : 6.30 am - 3.30 pm

Venue : English College Hall (Maktab Sultan Abu Bakar)

Participants : 3 UTM Lecturers

3 VIP

Committee Members

118 English College Form 4 Students

5.0 EVENT TENTATIVE

06.30 AM	Gathering in front of N28, UTM.
07.00 AM	Depart to English College by bus.
08.00 AM	The committee members will be expected to arrive at the English College.
08.30 AM	Opening Session
08.40 AM	Dua' recitation by the project leader.
09.45 AM	Welcome speech given by the principal of the English College.
10.00 AM	Activity 1: Ice Breaking and Aerobics
10.30 AM	Breakfast
11.00 AM	Activity 2: Speeches -Knowledge About Drugs -How Drug Kills -Who Is The Victims?
12.30 PM	Activity 3: Drug Exhibition
01.30 PM	Closing Session
02.00 PM	Perform Zuhur prayer and lunch break.
03.30 PM	Depart to UTM.

6.0 COMMITTEE MEMBER

- President : Muhammad Naquiuddin Bin Jupri
- Vice President : Iman Izzaty binti Zamri
- Secretary : Muhammad Irfan Safwan bin Abd Rahman
- Secretary Assistant : Nor Masyitah binti Ghazalee
- Treasurer : Nur Fatin Atiqah binti Rozadin
- Multimedia Committee Member : Lukman bin Jamadi
: Muhammad Hafiy Danish
- Activities Committee Member : Nurain binti Azman
: Nur Husnina binti Ahmad Faisal
- Transportation Committee Member : Norshazlin binti Zainun
: Hayatul Islah
- Food Committee Member : Nur Fatihah binti Rosli
- Video and Photography : Nur Hairi bin Salleh
Committee Member : Nur Azeera binti Abd Aziz
- Logistic Committee Member : Muhammad Aizuddin Akmal bin Rahim
: Muhammad Aiman Bin Najmudin
- Budget Committee Member : Lamisa Newas Lusa
: Afiah Syakirah binti Roslan
- Protocol Committee Member :Harizah Syawal
: Muhammad Syahmi Bin Iman

7.0 BUDGET EXPENDITURE

7.1 Following is a detail of the expenses required to run the program

NO	EXPENDITURE	NOTES	TOTAL
1.	Breakfast	RM 4 X 150 People	RM 600.00
2.	Lunch	RM 7 X 150 People	RM 1050.00
3.	Transport : UTM bus	Transportation from UTM to English College (EC)	RM150.00
4.	Technical stuffs 1- Projector LCD (1) 2- Projector screen (1) 3- Microphone (4) 4- Microphone stand (2) 5- Speaker 6- Laptop (2)	Already being prepared in the English College Hall (Maktab Sultan Abu Bakar)	-
5.	VIP gifts 1- Paper bag (1) 2- Note book (1) 3- Pen (1) 4- Apple (1)	Already being prepared by UTM's students welfare except for apple VIP x RM3 3 x RM 3	RM 9.00
6.	Certificate of Appreciation -	118 students X RM 1.00	RM 118.00
7.	Publicity	Banners and leaflets	RM 200.00
8.	Mineral Water	RM 13 X 7 Box	RM 91.00
		TOTAL	RM 2218.00

8.0 APPROVAL

I seek permission of the committee member of school of computing, faculty of engineering to let us hold a program on “Drug Education And Prevention Program” at English College in Johor Bahru. It is hereby provided all the details of the program in the attachment.

A. WORK PAPER PREPARED BY

NOTES : _____

..... Date :

(NOR MASYITAH BT GHAZALEE)

B. ADVISER

NOTES : _____

..... Date :

(DR. ZUHRA JUNAIDA BT MOHAMAD HUSNY HAMID)

C. PROGRAMME COORDINATOR SUPPORT

NOTES : _____

..... Date :

(DR. NOR AZIZAH BT SA'ADON)

D. DIRECTOR SUPPORT

NOTES : _____

..... Date :

(PROF. DR. MUHAMMAD SHAFIE BIN ABD LATIFF)

E. CHAIR APPROVAL

NOTES : _____

..... Date :

(PROF. DR. KAMARULNIZAM BIN ABU BAKAR)

9.0 ATTACHMENT

9.1 Work Specialization

POSITION	PERSON IN CHARGE	DUTY
Project Leader	Muhammad Naquiuddin Bin Jupri	<ul style="list-style-type: none">• Responsible in managing the administration, finance and activities.• Need to make sure that all of the instructions given run smoothly.
Project Leader Assistant	Iman Izzaty binti Zamri	<ul style="list-style-type: none">• To help the leader manages the activities.• Conduct the project when the leader is not around.
Secretary	-Muhammad Irfan Safwan bin Abd Rahman -Nor Masyitah binti Ghazalee	<ul style="list-style-type: none">• To collect all of the information for the reference.• Need to attend every meeting related to the program.• Work for the project leader in management and administration

Treasurer	Nur Fatin Atiqah binti Rozadin	<ul style="list-style-type: none"> • Responsible for the financial management. • Receive and keep checks and the cash of the program. • Keep all receipts, vouchers, and others that related to the financial management.
Protocol Committee Member	<p>-Harizah Syawal</p> <p>-Muhammad Syahmi Bin Iman</p>	<ul style="list-style-type: none"> • Form a group of subcommittee. • Ensure that all participants are ready for the event opening and closing. • Listing down all of the VIP guests that will come to the event. • Provide the emcee of the program.

<p>Transportation Committee Member</p>	<p>-Norshazlin binti Zainun - Hayatul Islah</p>	<ul style="list-style-type: none"> • Provide the transport for the participants of the program. • To deal with the transport company management.
<p>Food Committee Member</p>	<p>Nur Fatimah binti Rosli</p>	<p>Before:</p> <ul style="list-style-type: none"> • Get the details of the cafeteria that offers the food service and drinks. • Prepare the budget and list down the food type or dishes to be prepared for committees throughout the program. <p>During:</p> <ul style="list-style-type: none"> • Inform the participants about food dishes. • Prepare the food banquet for the committees. <p>After:</p> <ul style="list-style-type: none"> • List down all the issues occurs during the food preparation. • Provide the recommendations improvement for the upcoming program. • Attend the post-mortem meetings.

<p>Logistic Committee Member</p>	<p>-Muhammad Aizuddin Akmal bin Rahim -Muhammad Aiman Bin Najmudin</p>	<ul style="list-style-type: none"> • Provide tools and help the program authority. • Check all the tools and make sure it follow all of the specifications. • Provide the place for the program. • Provide all the relevant technical requirements. • Responsible for the tools used during the activity. • Form a group of subcommittee.
<p>Multimedia Committee Member</p>	<p>- Lukman bin Jamadi - Muhammad Hafiy Danish</p>	<ul style="list-style-type: none"> ➤ Examines systems, applications, services and techniques in which two or more media are used in the same session. ➤ Media include, but are not restricted to, voice, video, image, music, data, and executable code.
<p>Video & Photography Committee Member</p>	<p>- Nur Hairi bin Salleh - Nur Azeera binti Abd Aziz</p>	<ul style="list-style-type: none"> ➤ Taking photos and videos during the program

9.2 Launching Council Committee

Chairman	: Muhammad Naquiuddin Bin Jupri
Deputy Chairman	: Iman Izzaty binti Zamri
Secretary	: Muhammad Irfan Safwan bin Abd Rahman

Committee Member

Emcee	: Nur Fatin Atiqah binti Rozadin
Prayer Reader	: Harizah Syawal
Receptionist	: Norshazlin binti Zainun
	: Hayatul Islah
Multimedia	: Lukman bin Jamadi
	: Muhammad Hafiy Danish
Food Deployment	: Nur Fatihah binti Rosli
Logistic	: Muhammad Aizuddin Akmal bin Rahim
	: Muhammad Aiman Bin Najmudin
Video & Photography	: Nur Hairi bin Salleh
	: Nur Azeera binti Abd Aziz

9.3 Program Area Background

The program will be held at English College Johore Bahru, also known as Maktab Sultan Abu Bakar, abbreviated as English College, EC, MSAB, The College, and sometimes dubbed "The Pride Of Johore", is an old premier school in Malaysia. It is an all-boys school in Johor Bahru, Johor. The school is under the royal patronage of the Sultanate of Johor, and it has been awarded the status of Cluster School of Excellence by the Ministry of Education (Malaysia). English College Johore Bahru (EC) is one of the ten oldest English institutions in Malaysia and the oldest school in Johore.





9.4 Food Menu

Venue : English College Hall

Date : 16 January 2019

Total : 147 People

Day : Wednesday		
10.30 am - 11.00 am Breakfast	Hot Tea Bihun Goreng Kuih	RM 4 X 150 People = RM 600.00
2.00 pm - 3.30 pm Lunch	Ice Lemon Tea Nasi Tomato Ayam Masak Merah Buah Tembikai	RM 7 X 150 People = RM 1050.00
Mineral Water	7 box	RM 13 X 7 Box = RM 91.00
	TOTAL	= RM 1791.00